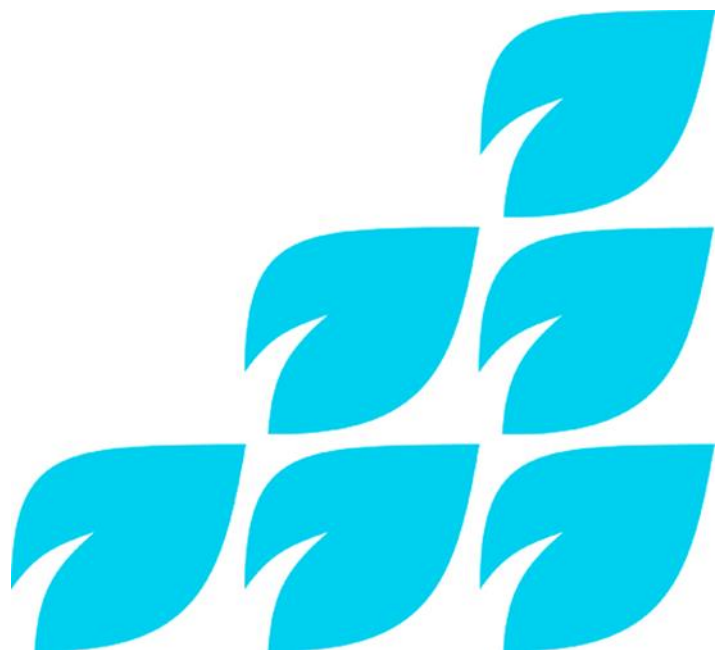
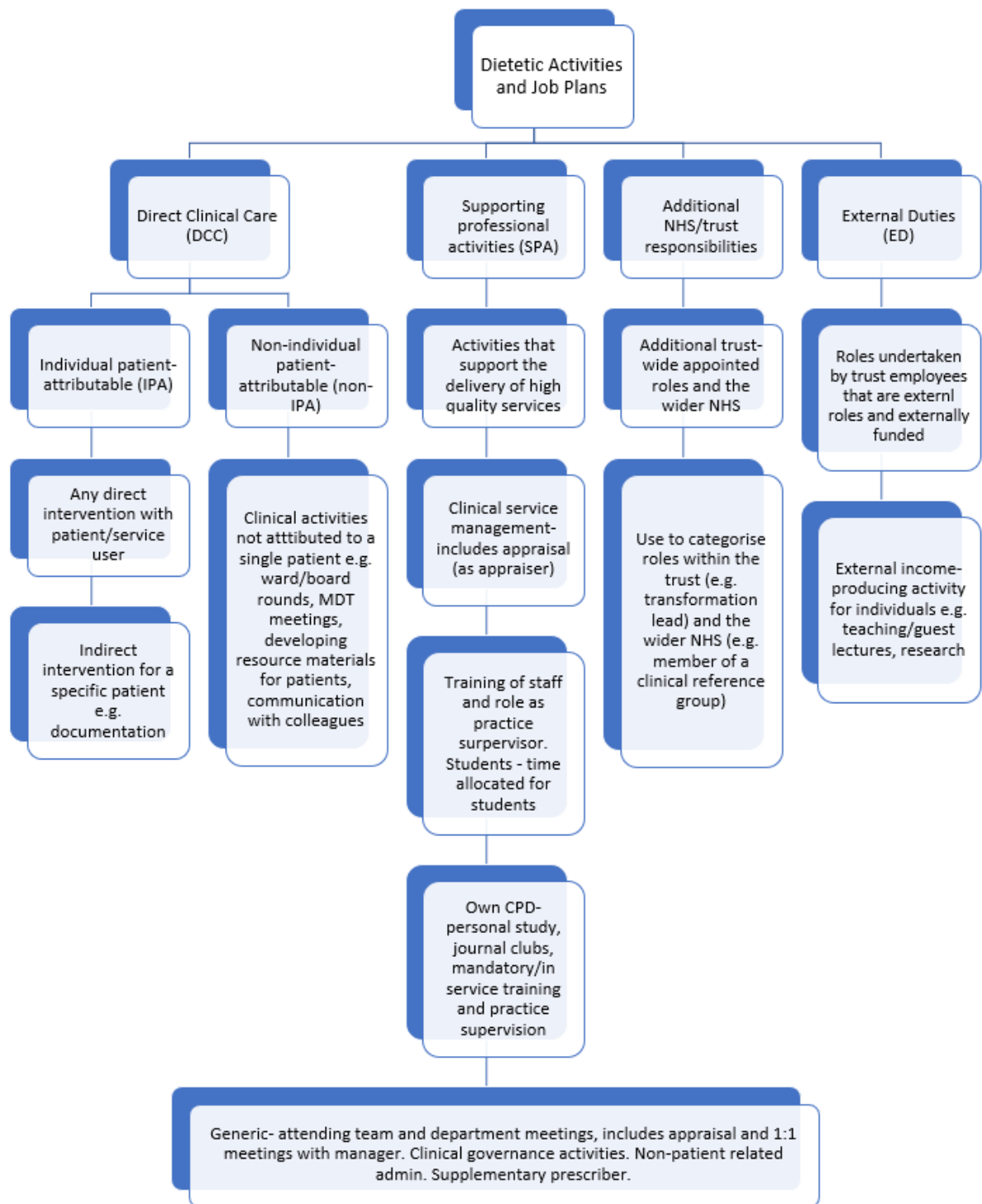


# Safe Staffing and Safe Workload Guidance - Appendices

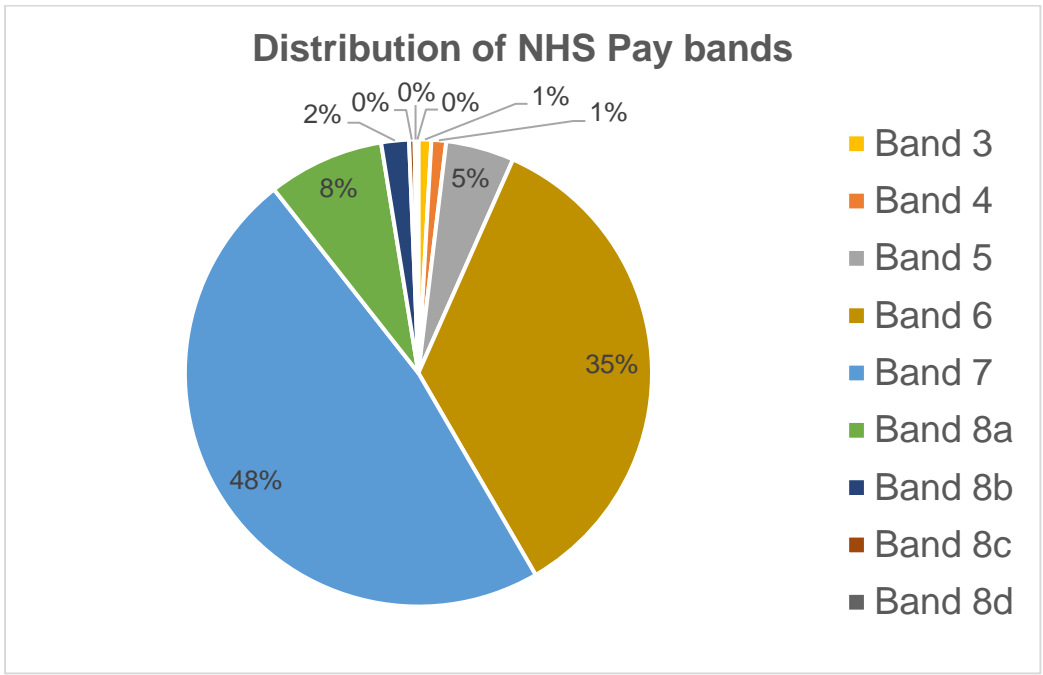
May 2024



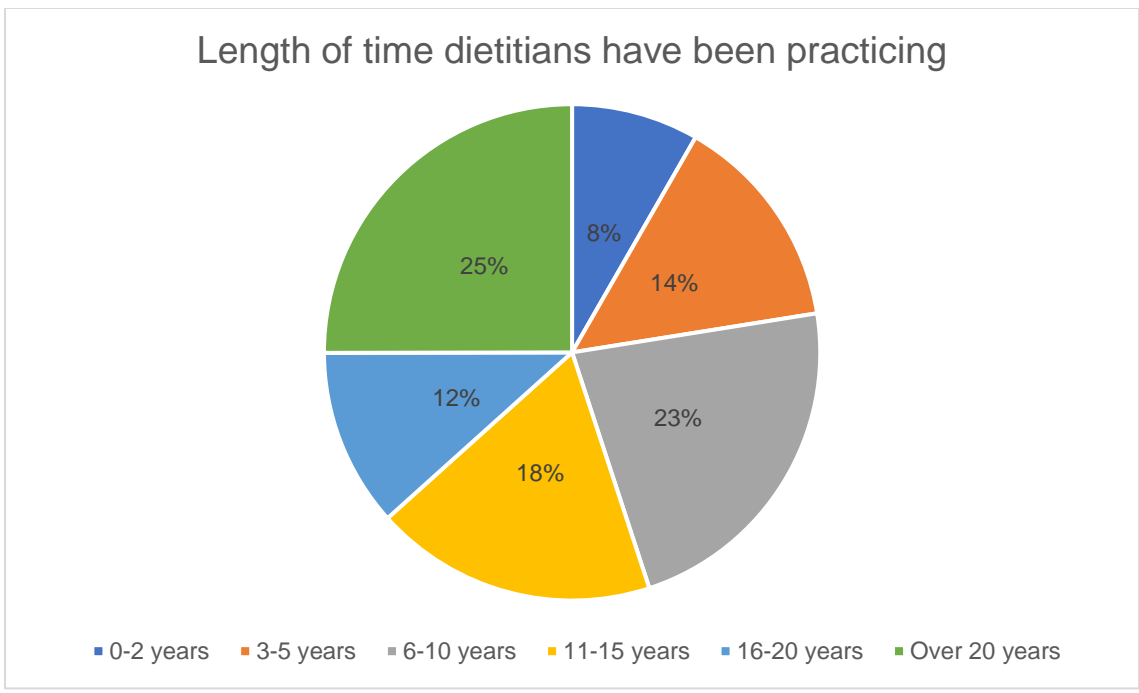
## APPENDICES



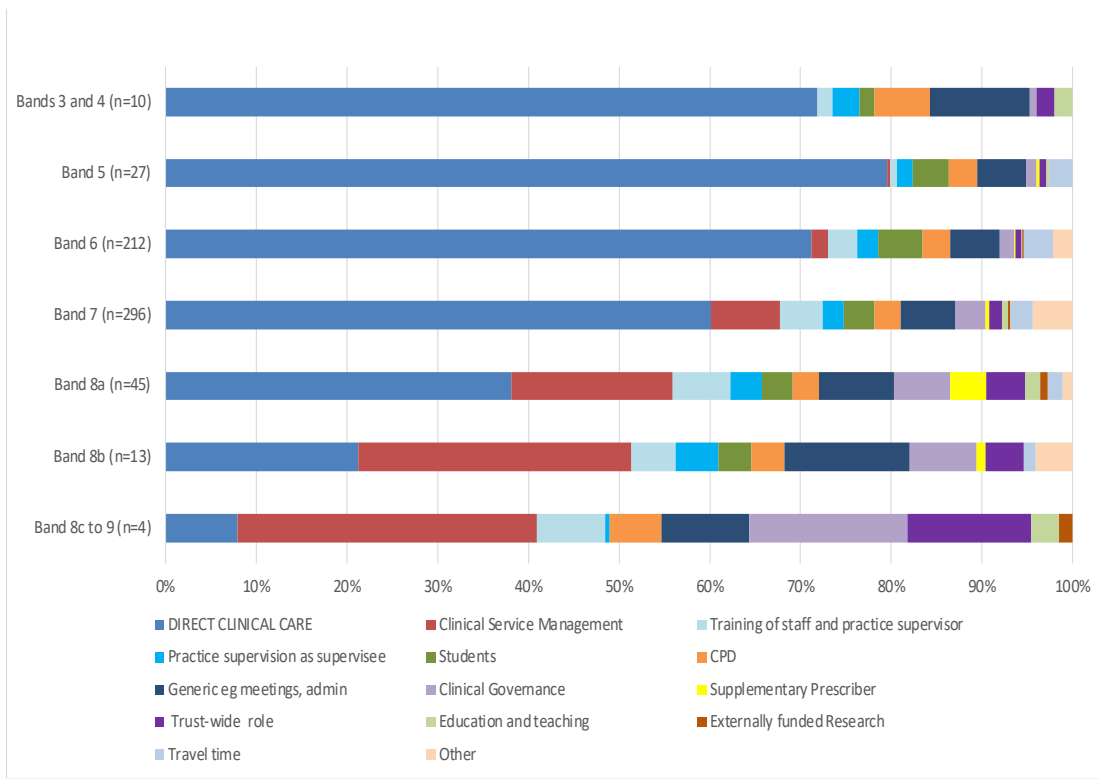
1.1 Dietetic activities and job plans flow chart



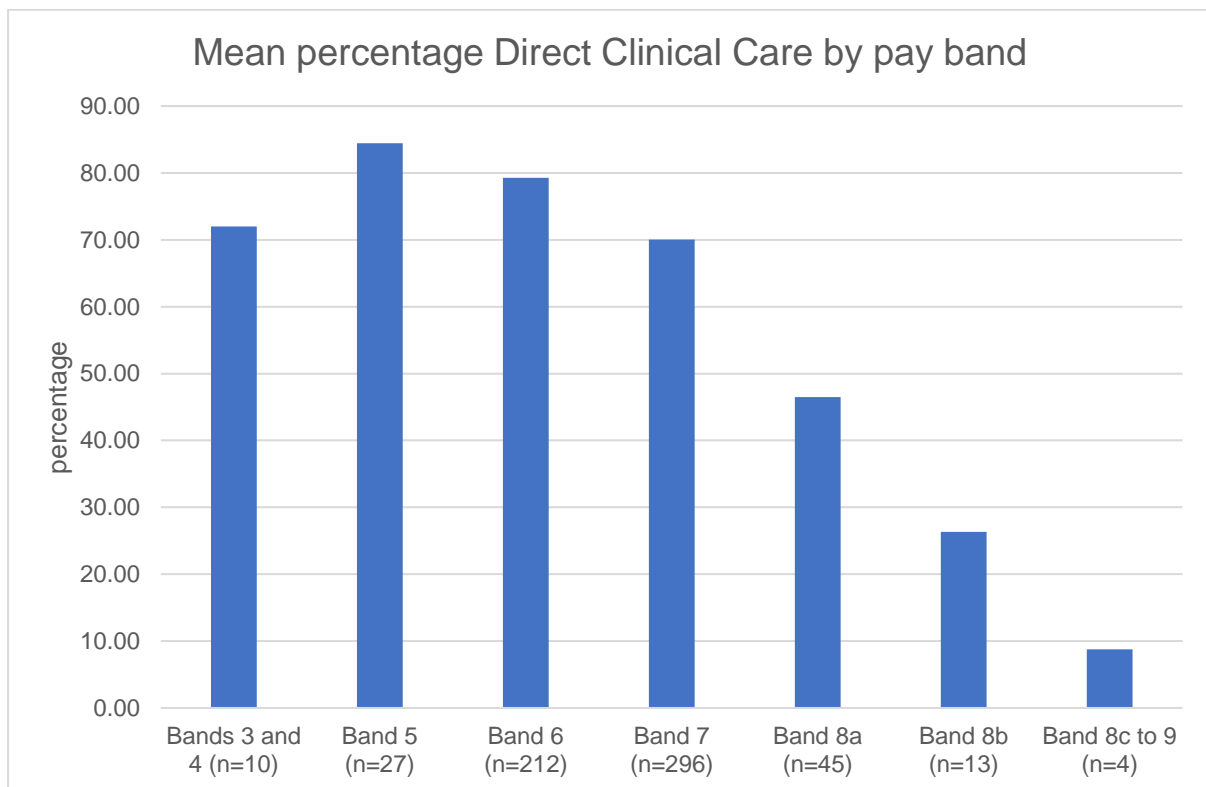
2.1 Chart 1 Distribution of NHS Pay bands in Findings



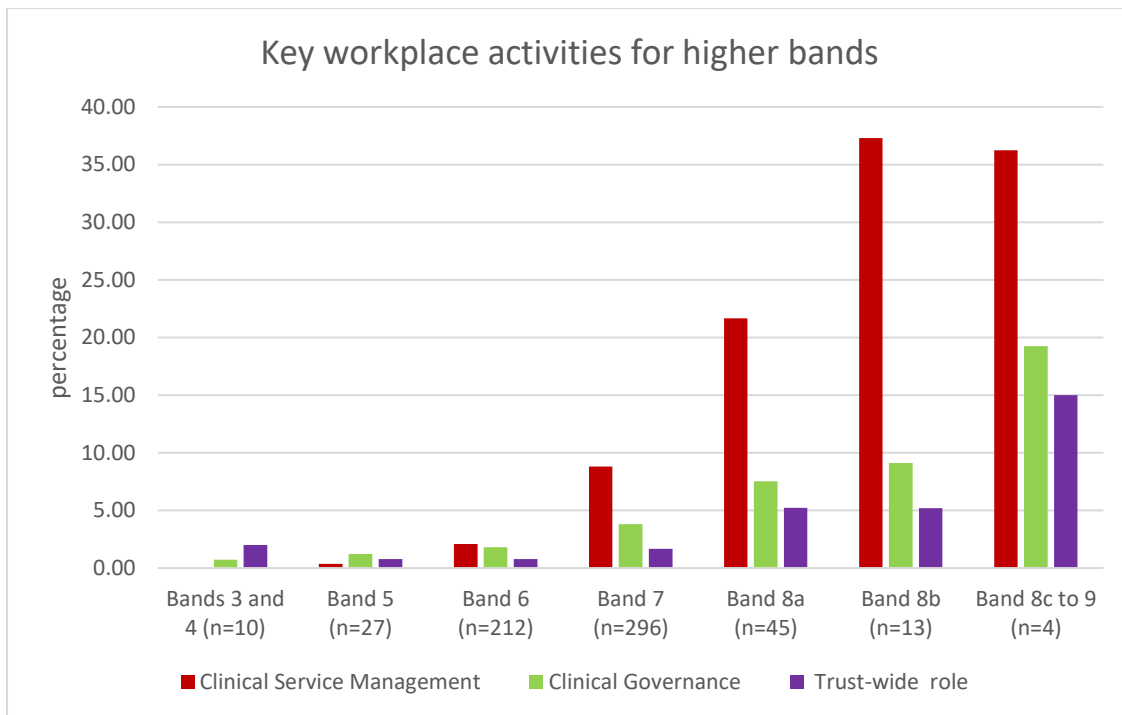
2.2 Chart 2 Length of time dietitians have been practicing in Findings



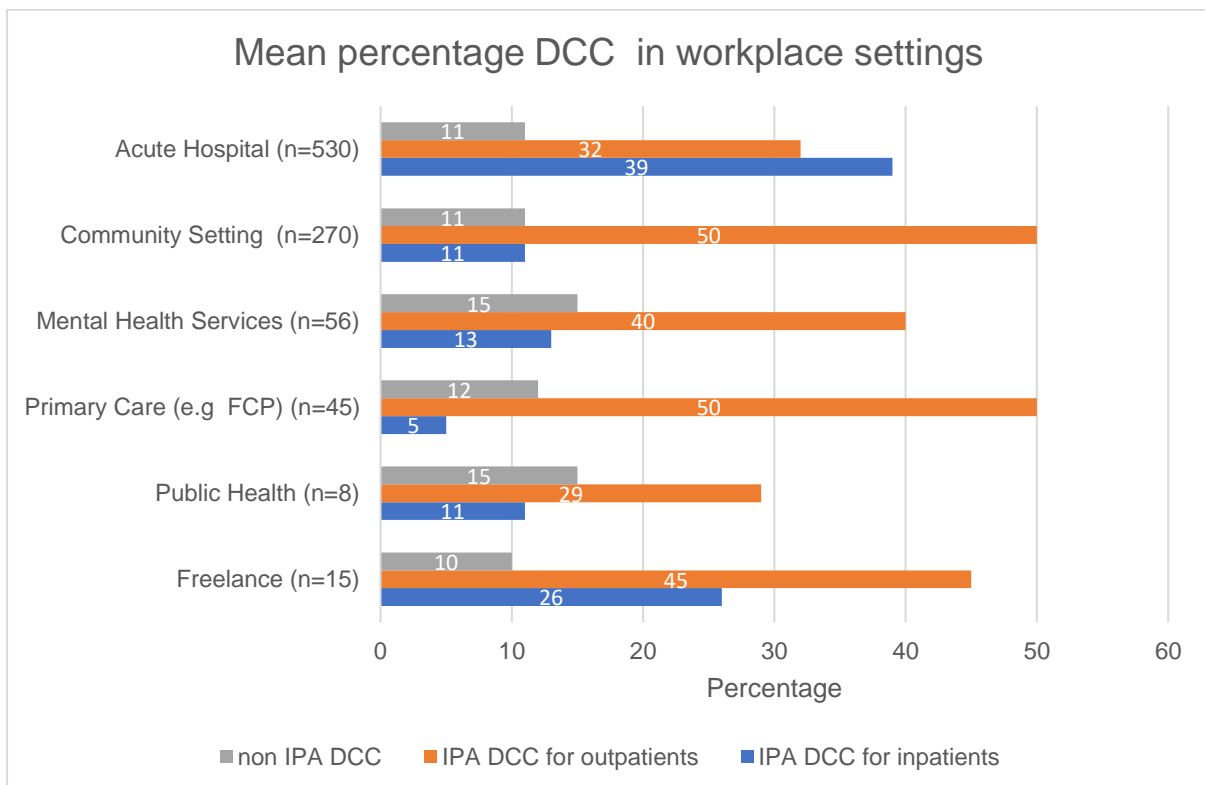
3.1 Chart 3 Job plans- mean percentage activity per category in Workplace Activities and Job Plans



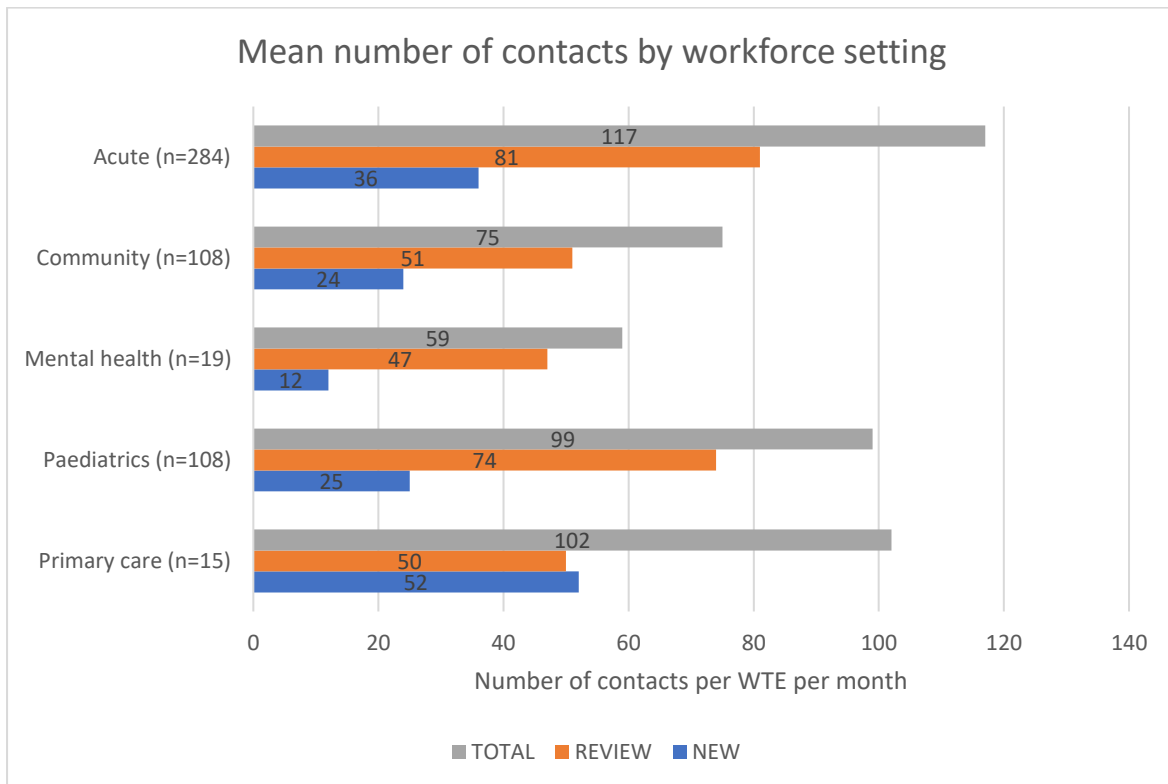
### 3.2 Chart 4 Mean percentage Direct Clinical Care by pay band in Workplace Activities and Job Plans



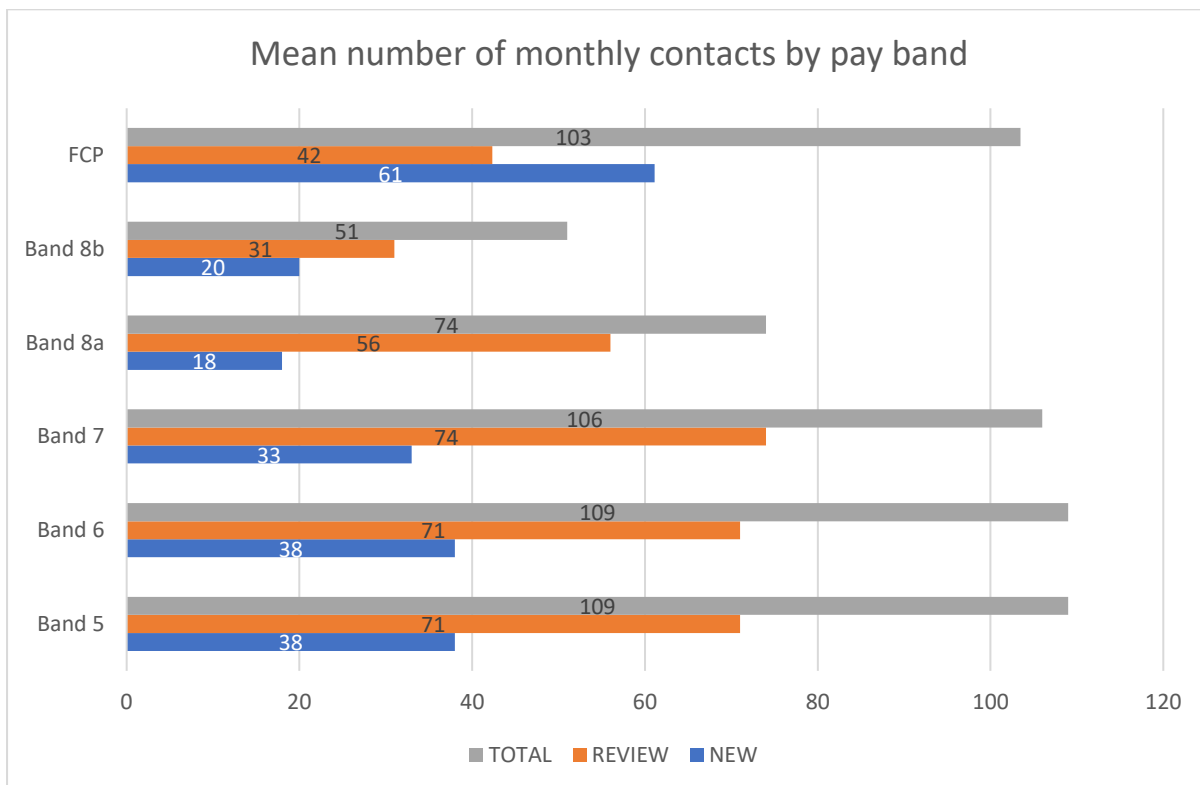
### 3.3 Chart 5 Key workplace activities for higher bands in Workplace Activities and Job Plans



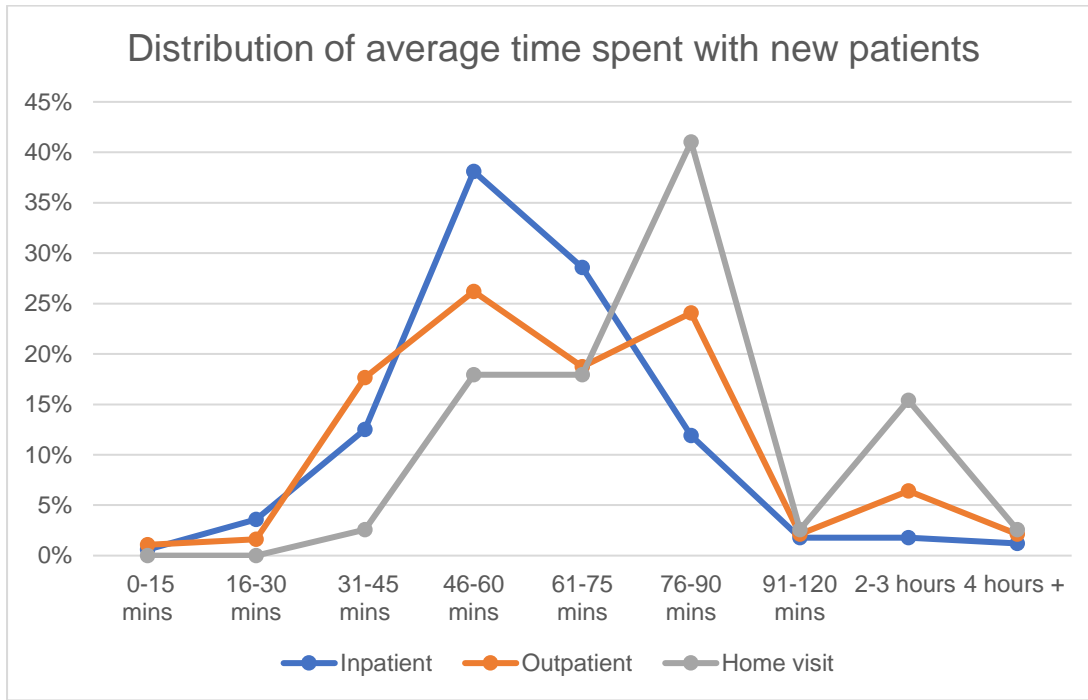
### 3.4 Chart 6 Mean percentage Direct Clinical Care in workplace settings in Workplace Activities and Job Plans



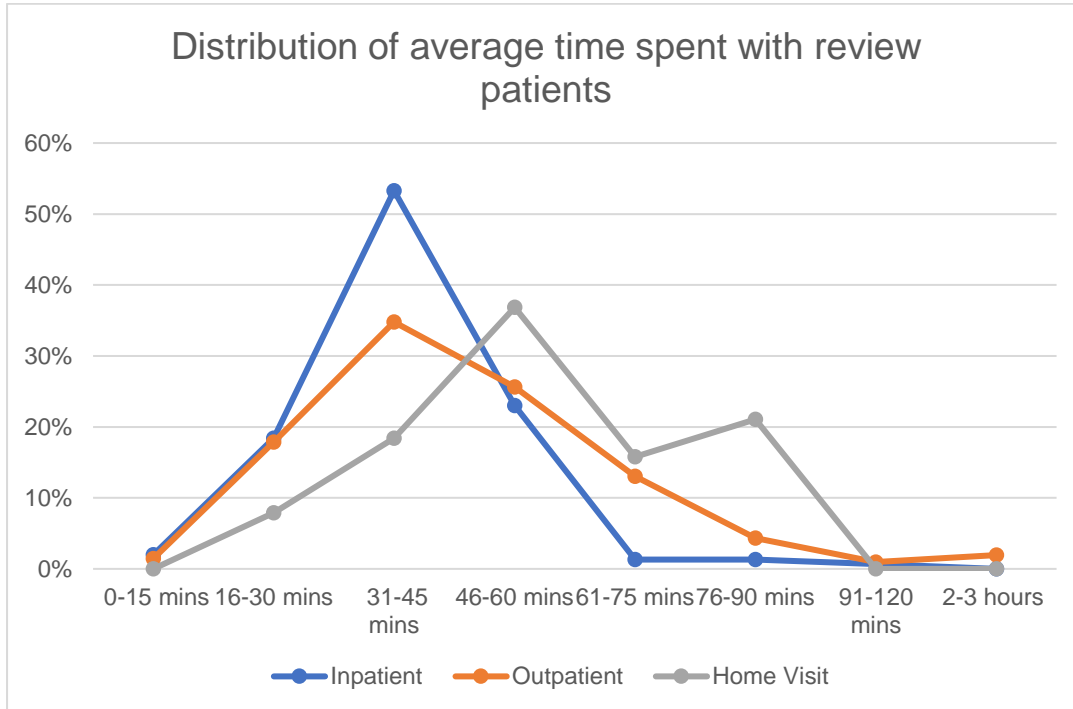
4.1 Chart 7a Mean number of contacts by workforce setting in Individual patient contacts



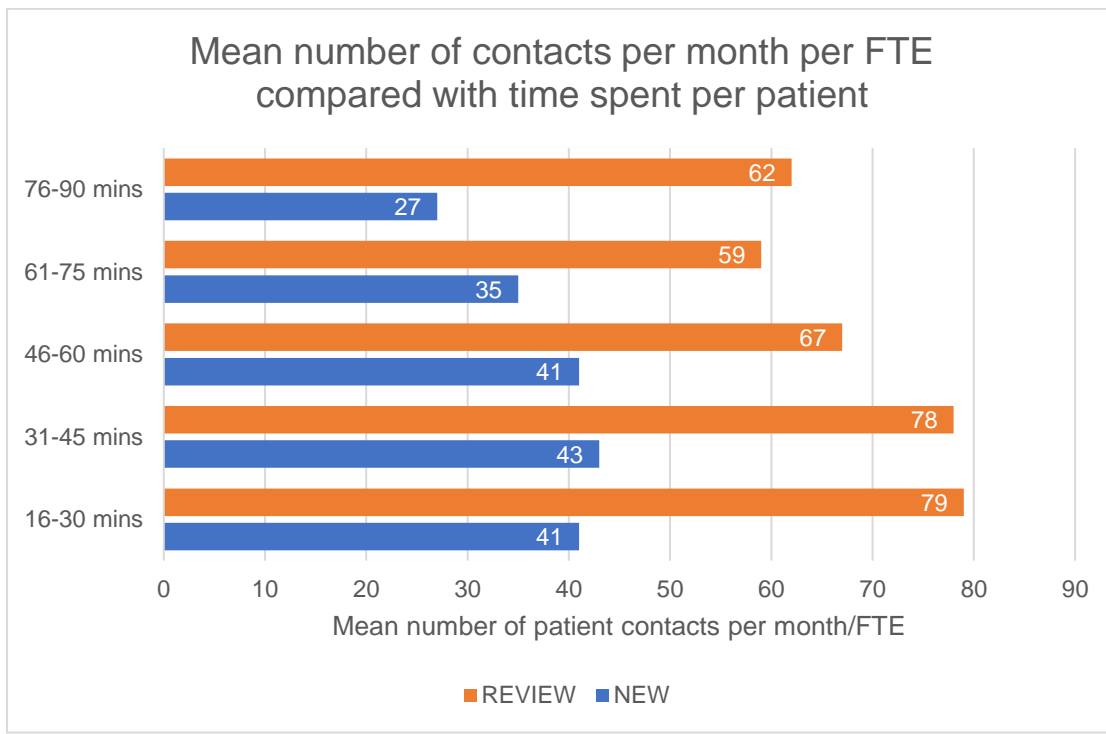
4.2 Chart 7b Mean number of monthly contacts by pay band in Individual patient contacts



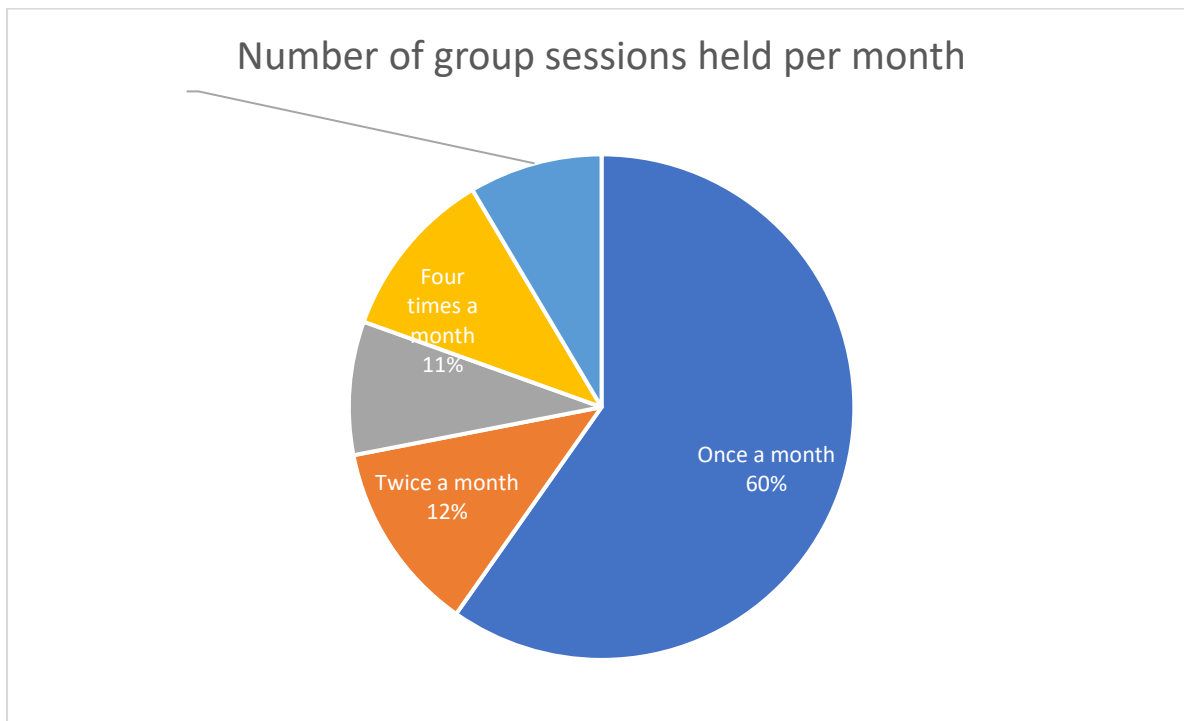
5.1 Chart 8a Distribution of average time spent with new patients in Time spent with individual patients



5.2 Chart 8b Distribution of average time spent with review patients in Time spent with individual patients

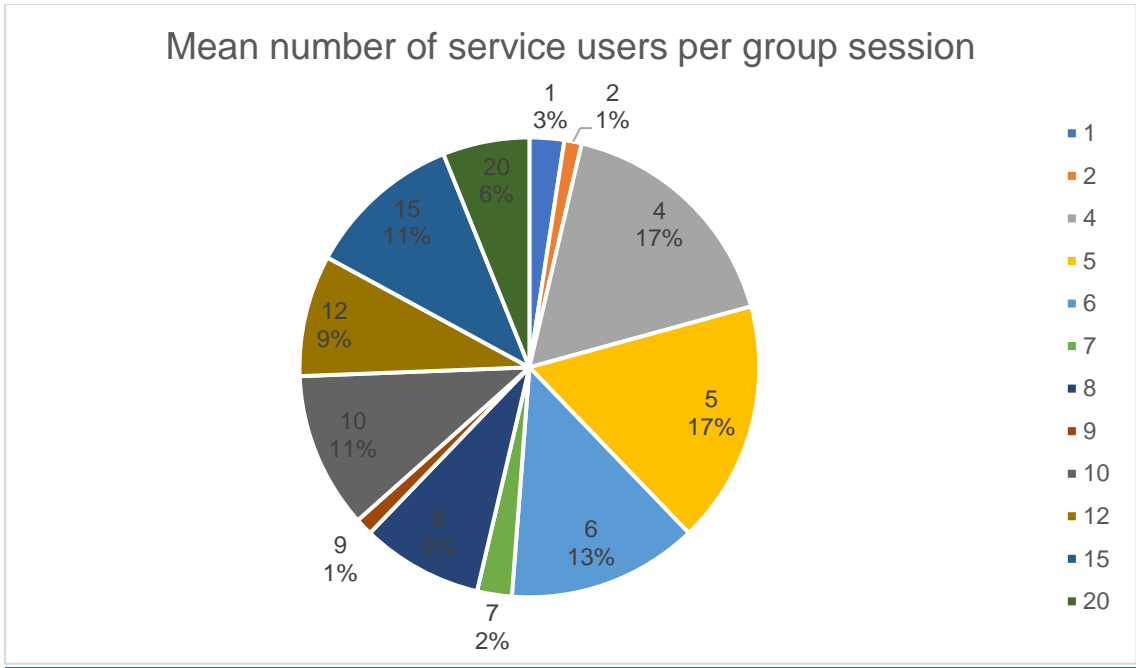


5.3 Chart 9 Mean number of contacts per month per FTE compared with time spent per patient in Time spent with individual patients

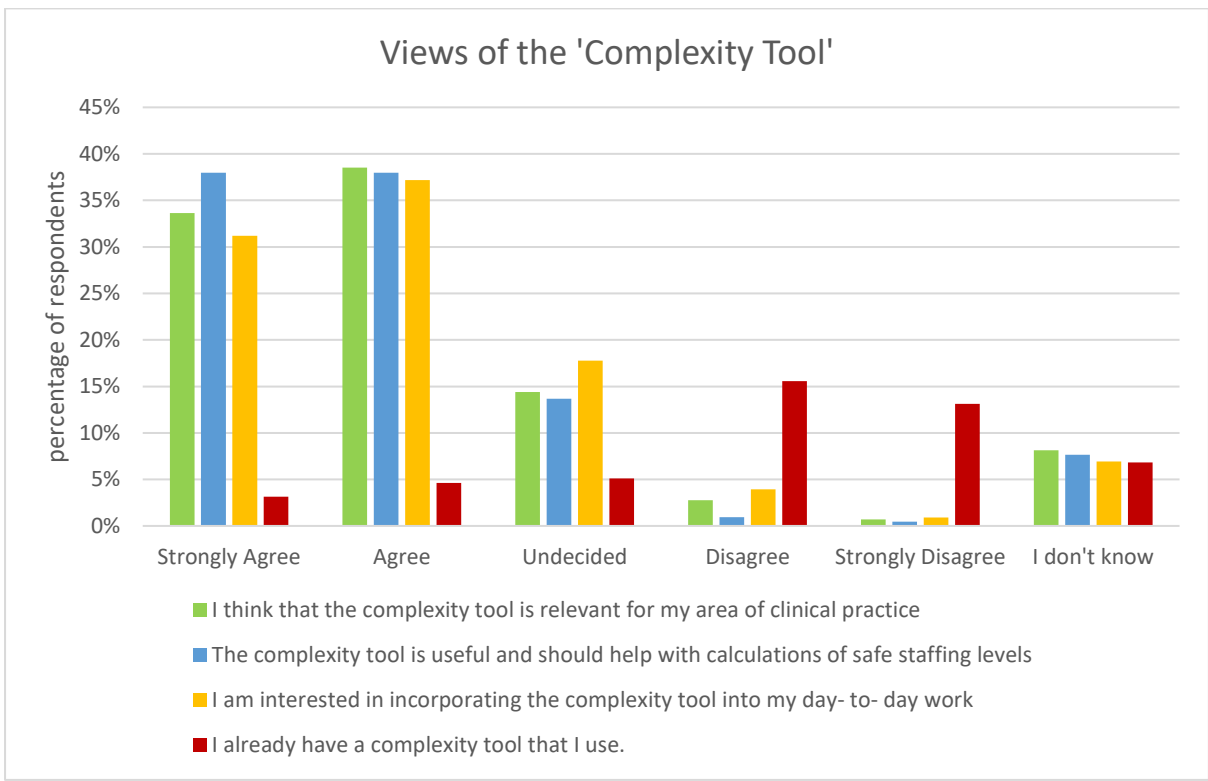


6.1 Chart 10 Number of group sessions held per month in Groups sessions

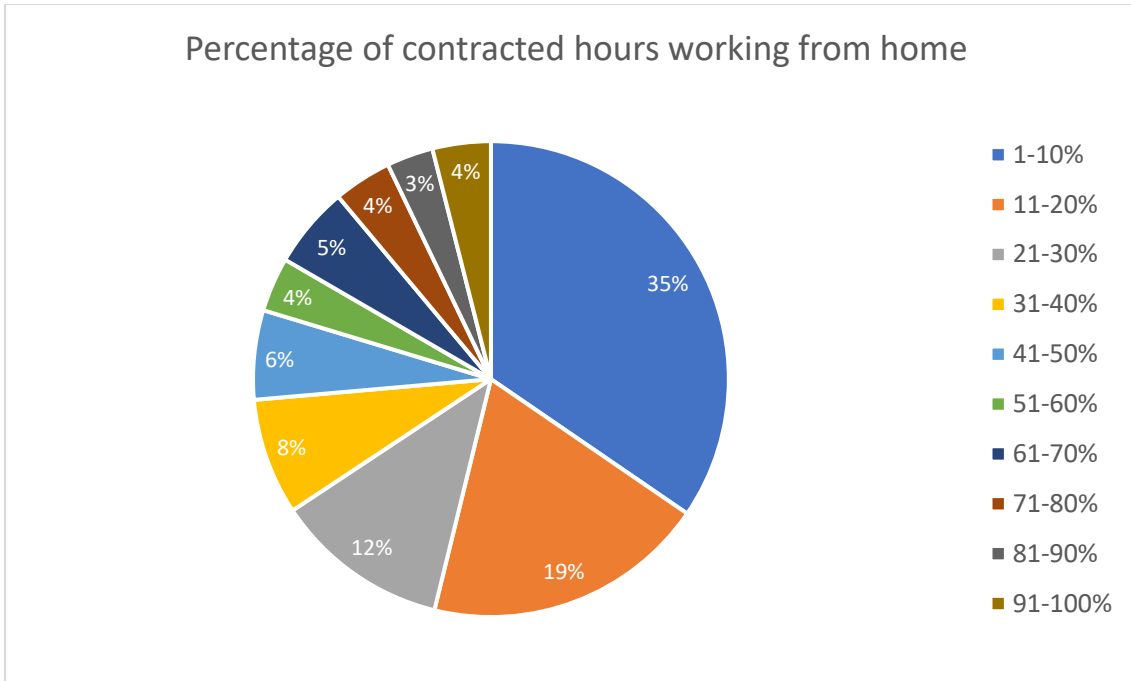




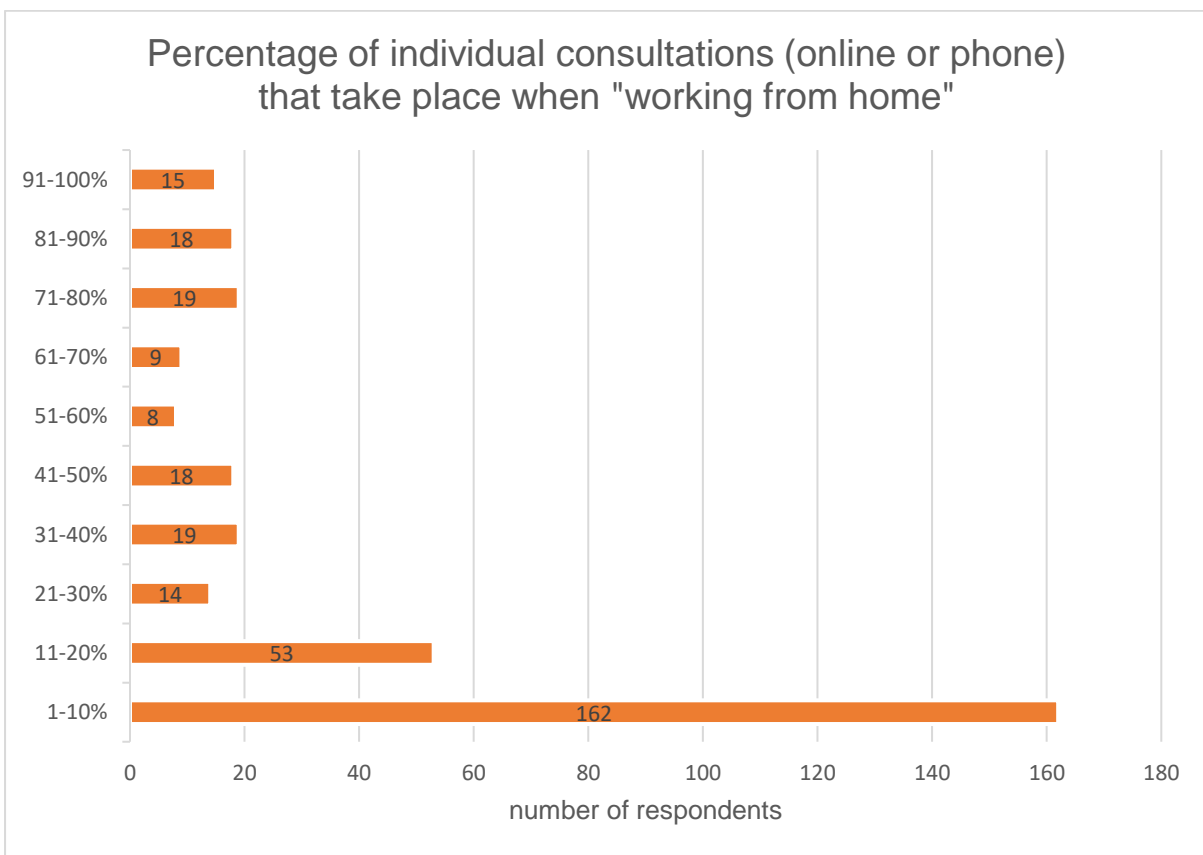
6.2 Chart 11 Mean number of service users per group session in Group sessions



7.1 Chart 12 Views of the 'Complexity Tool' in Patient Complexity

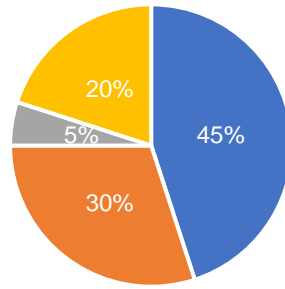


8.1 Chart 13 Percentage of contracted hours working from home in Home-based and remote working, online working and consultations



8.2 Chart 14 Percentage of individual consultations (online or phone) that take place when working from home in Home-based and remote working, online working and consultations

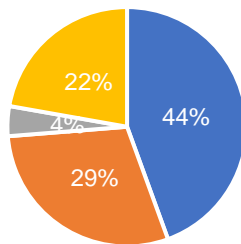
### Percentage of new patients seen by location



- Inpatients
- Outpatient clinics eg hospital and community clinics, dialysis units
- Home visits including school, college, prison etc
- Online or phone consultations

8.3 Chart 15 Percentage of new patients seen by location in Home-based and remote working, online working and consultations

### Percentage of review patients seen by location (n=525)

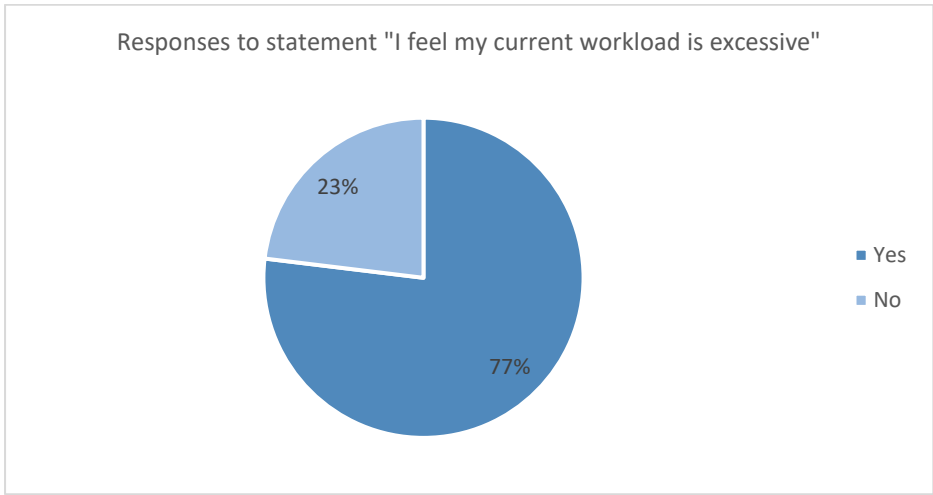


- Inpatients
- Outpatient clinics eg hospital and community clinics, dialysis units
- Home visits including school, college, prison etc
- Online or phone consultations

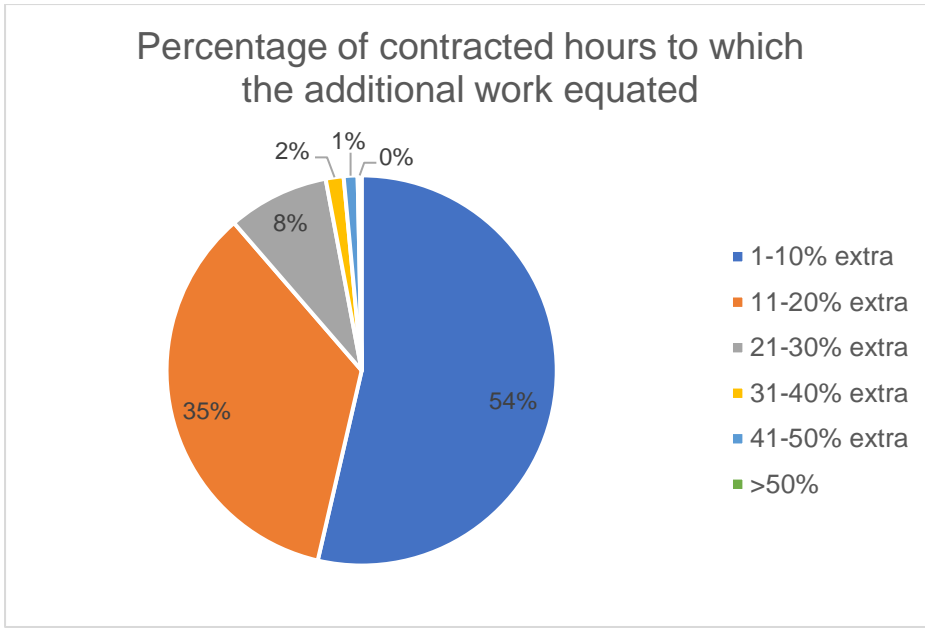
8.4 Chart 16 Percentage of review patients seen by location in Home-based and remote working, online working and consultations



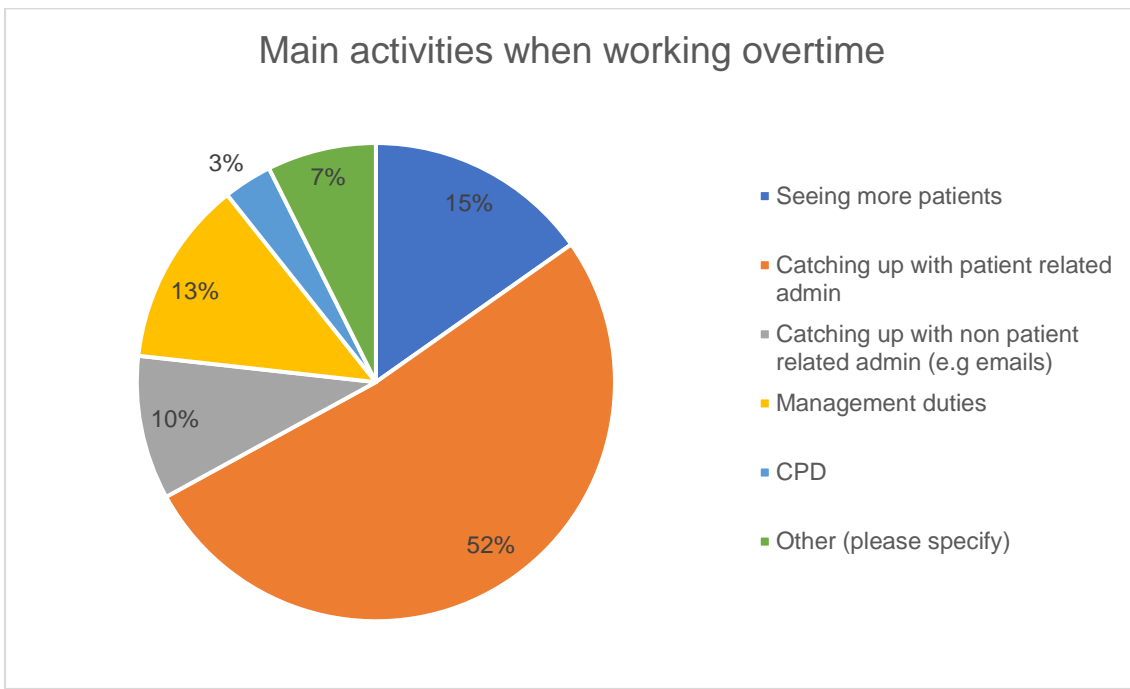
9.1 Chart 17 Staffing levels and workload in Perceptions of Workload Safety



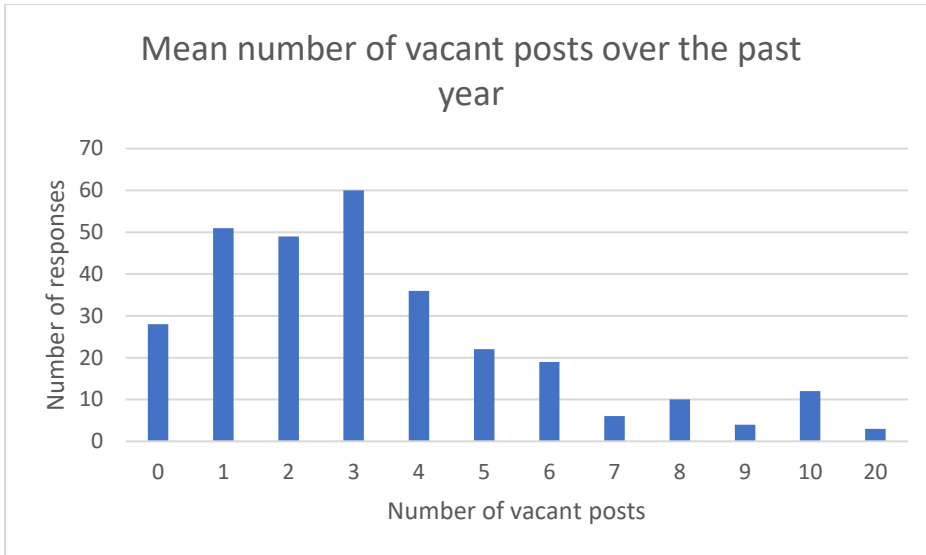
9.2 Chart 18 Responses to statement "I feel my current workload is excessive" in Perceptions of Workload Safety.



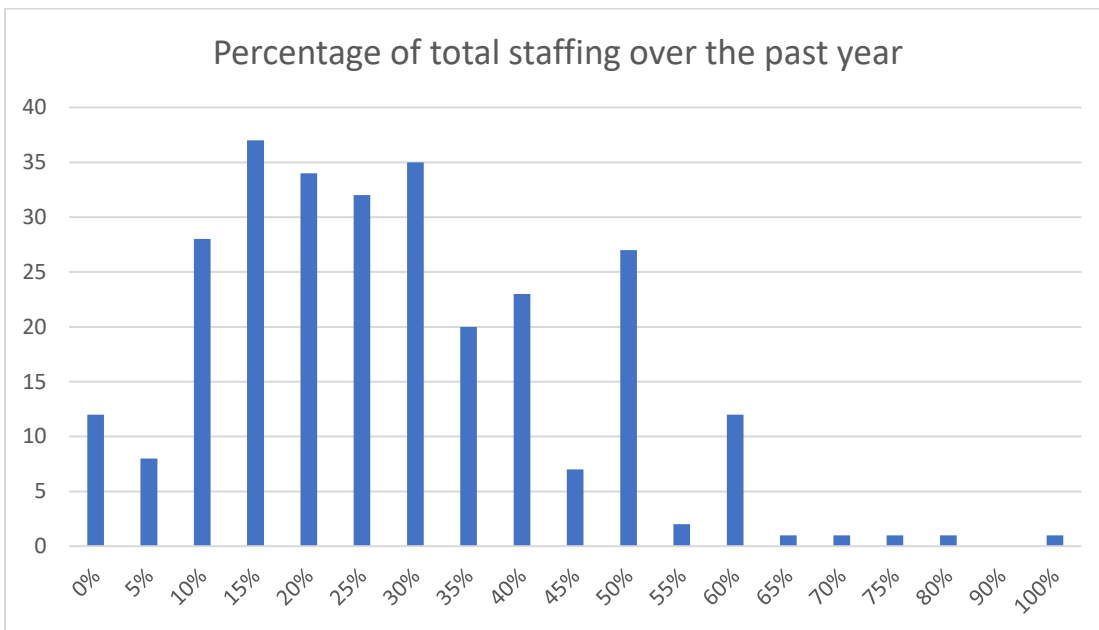
10.1 Chart 19 Percentage of contracted hours to which the additional work equated in Overtime



10.2 Chart 20 Main activities when working overtime in Overtime

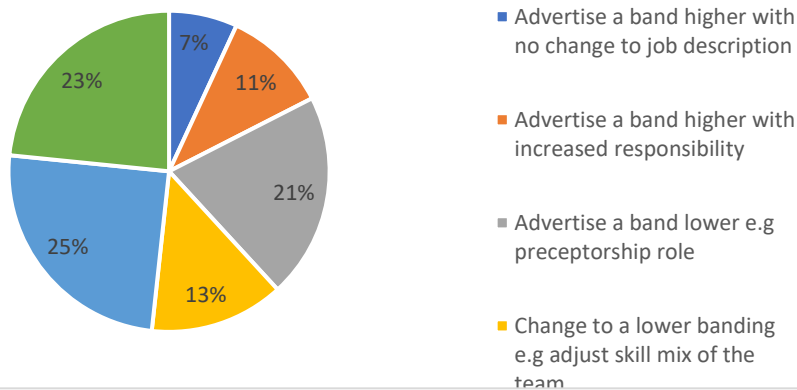


11.1 Chart 21 Mean number of vacant posts over the past year in Vacancies



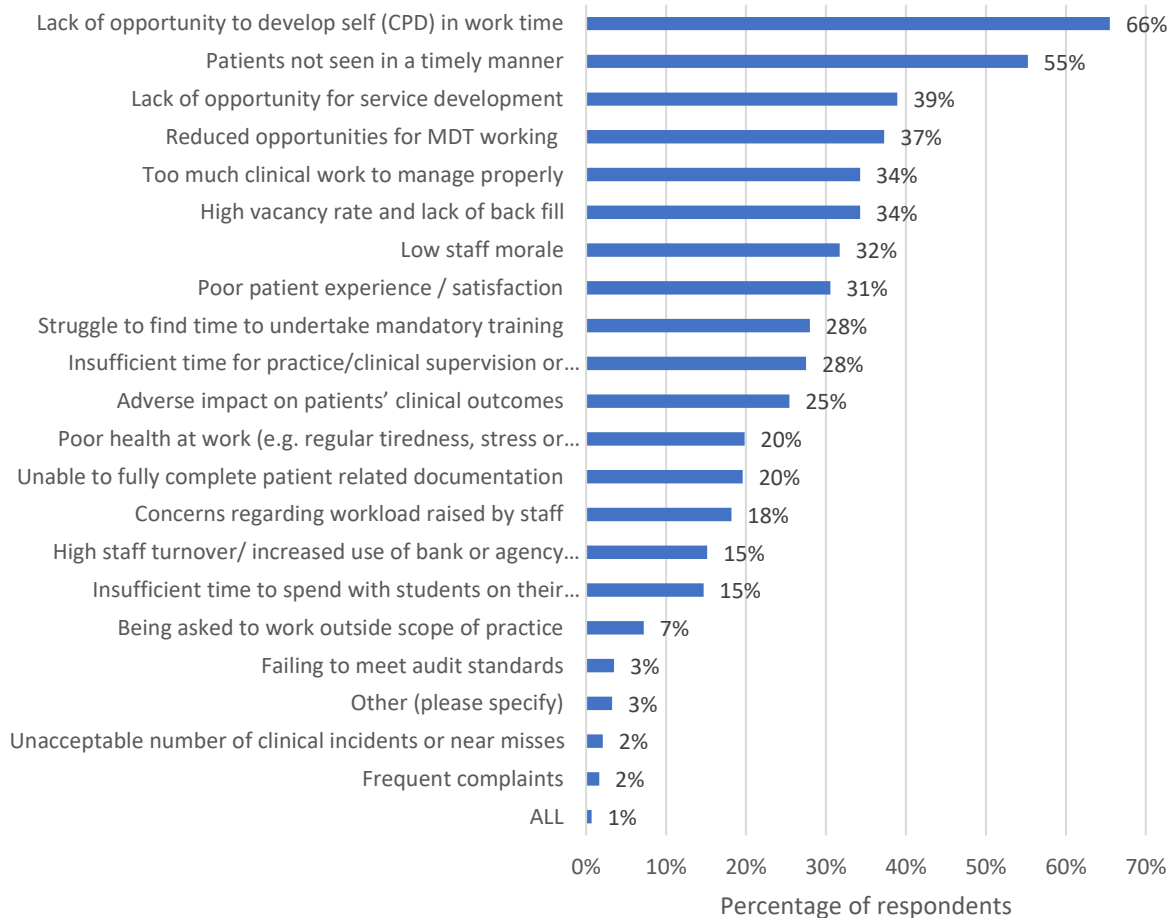
11.2 Chart 22 Percentage of total staffing over the past year in Vacancies

### Percentage of those who had to change bandings of vacant posts in order to attract applicants

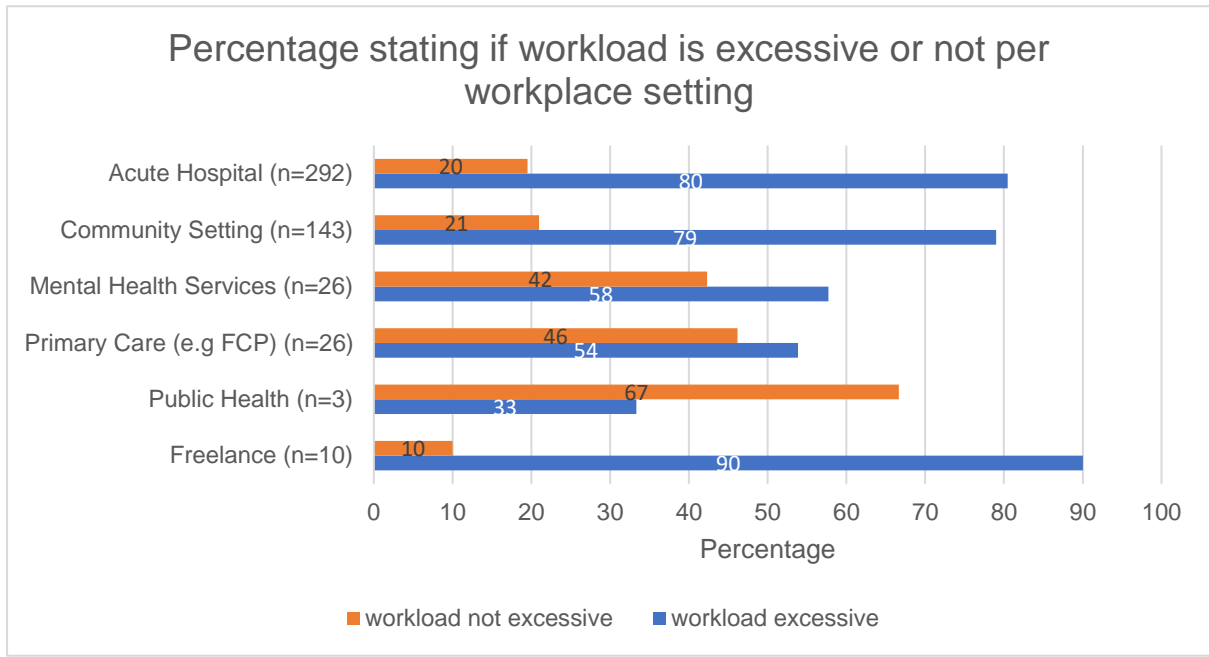


11.3 Chart 23 Percentage of those who had to change bandings of vacant posts in order to attract applicants

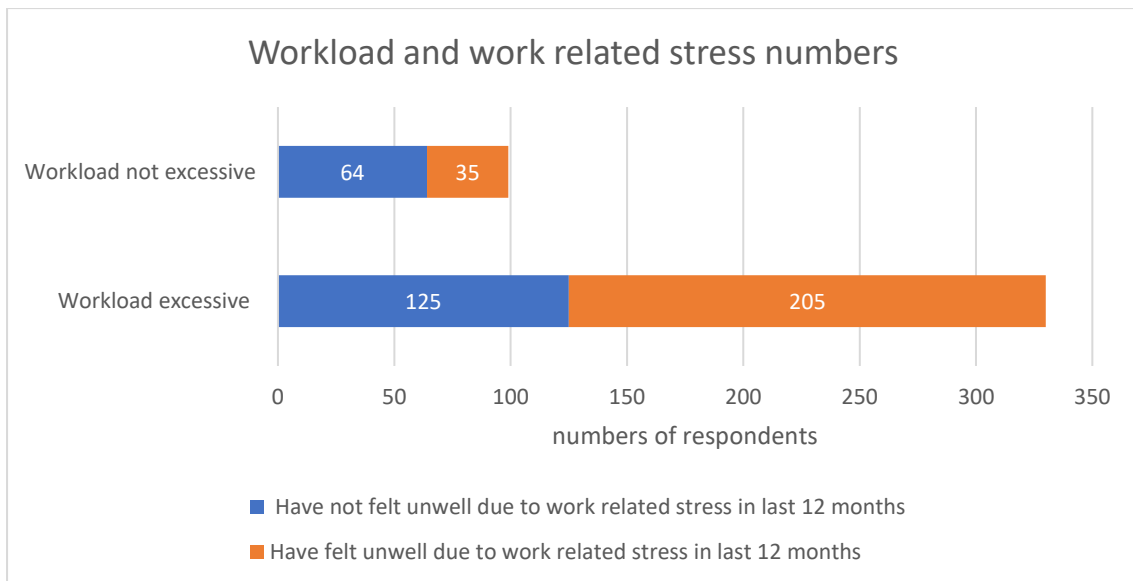
### Main workload concerns - up to six items could be chosen



12.1 Chart 24 Main workload concerns- up to six items could be chosen in Workload concerns

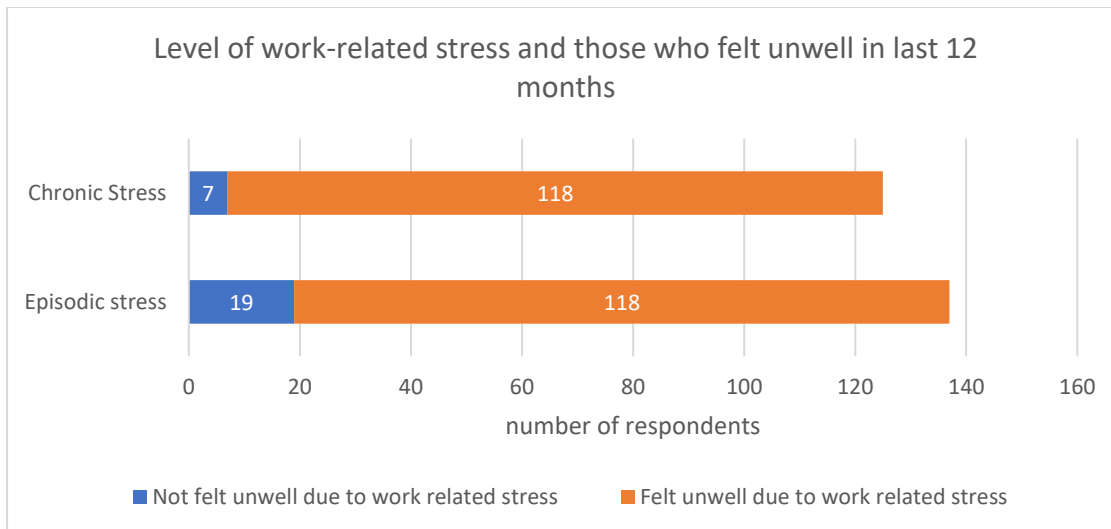


13.1 Chart 25 Percentage stating if workload is excessive or not per workplace setting in Workload and work-related stress

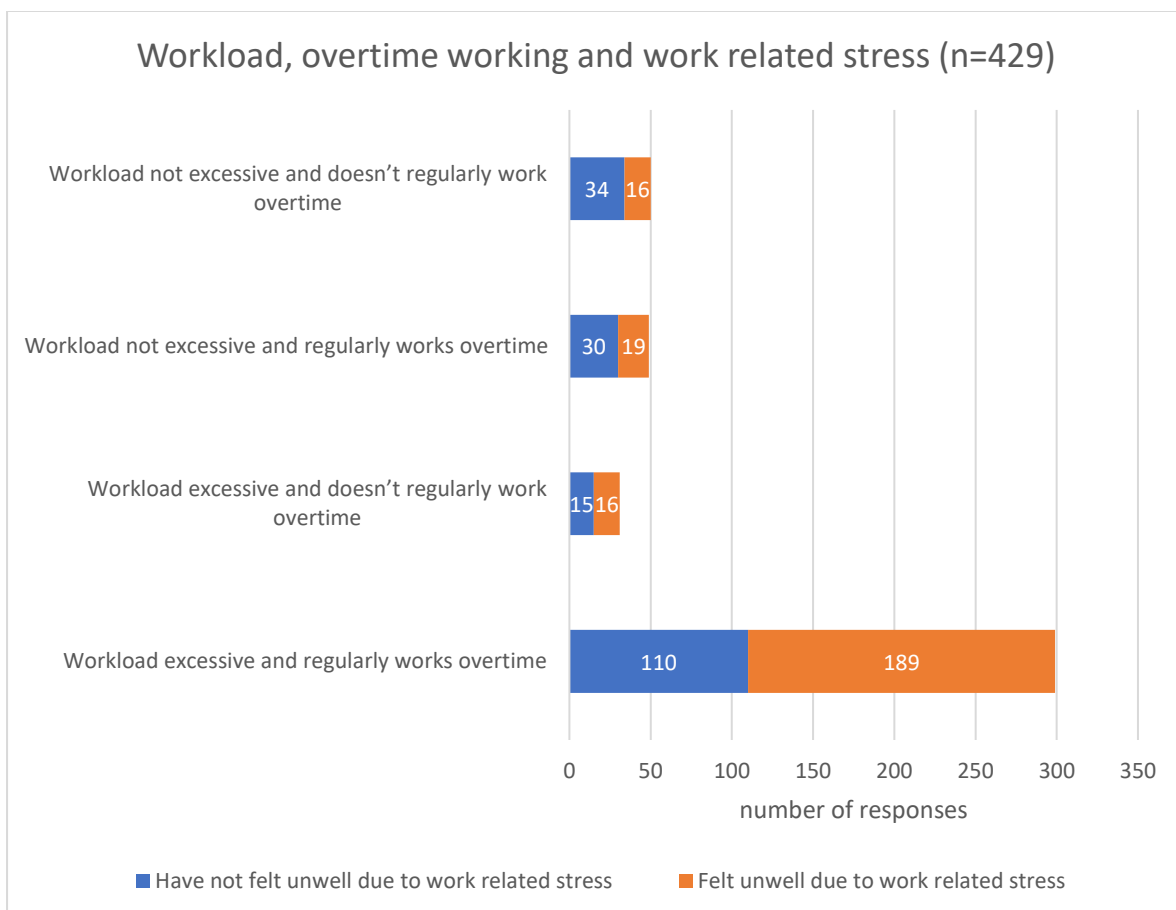


13.2 Chart 26 Workload and work-related stress responses in Workload and work-related stress

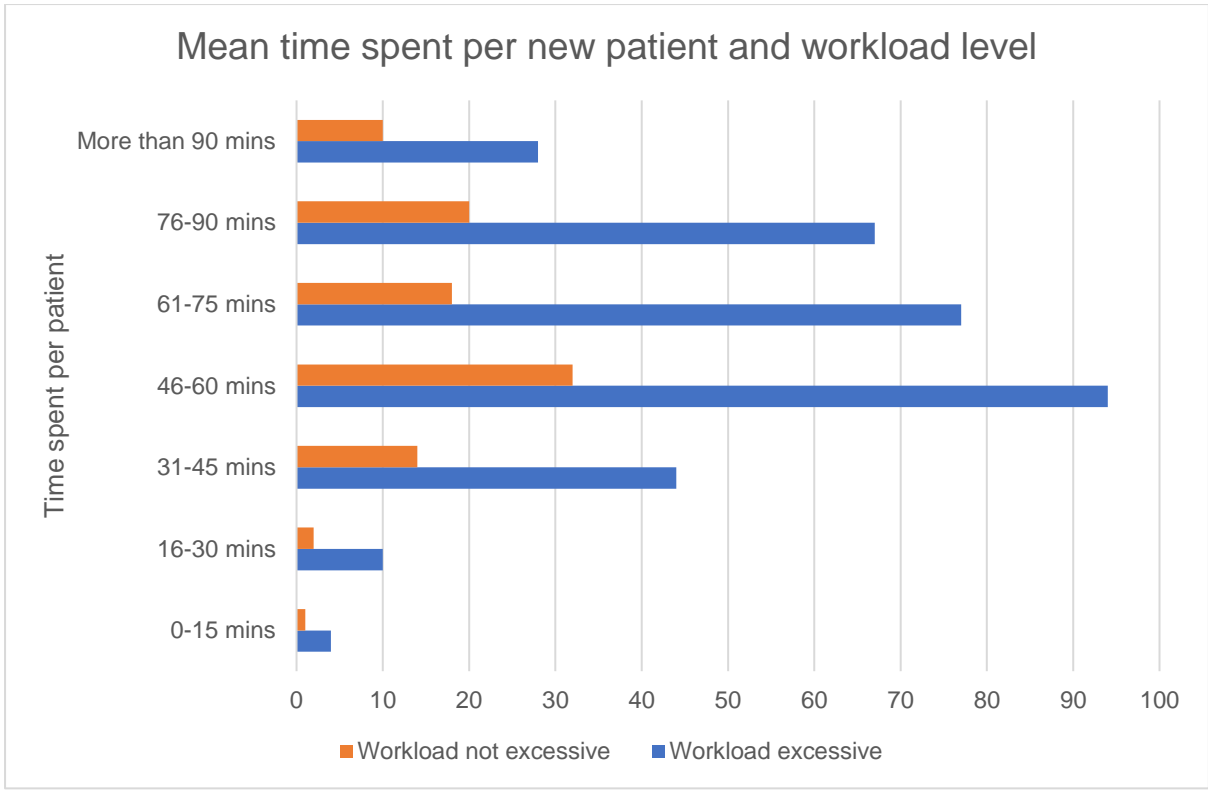




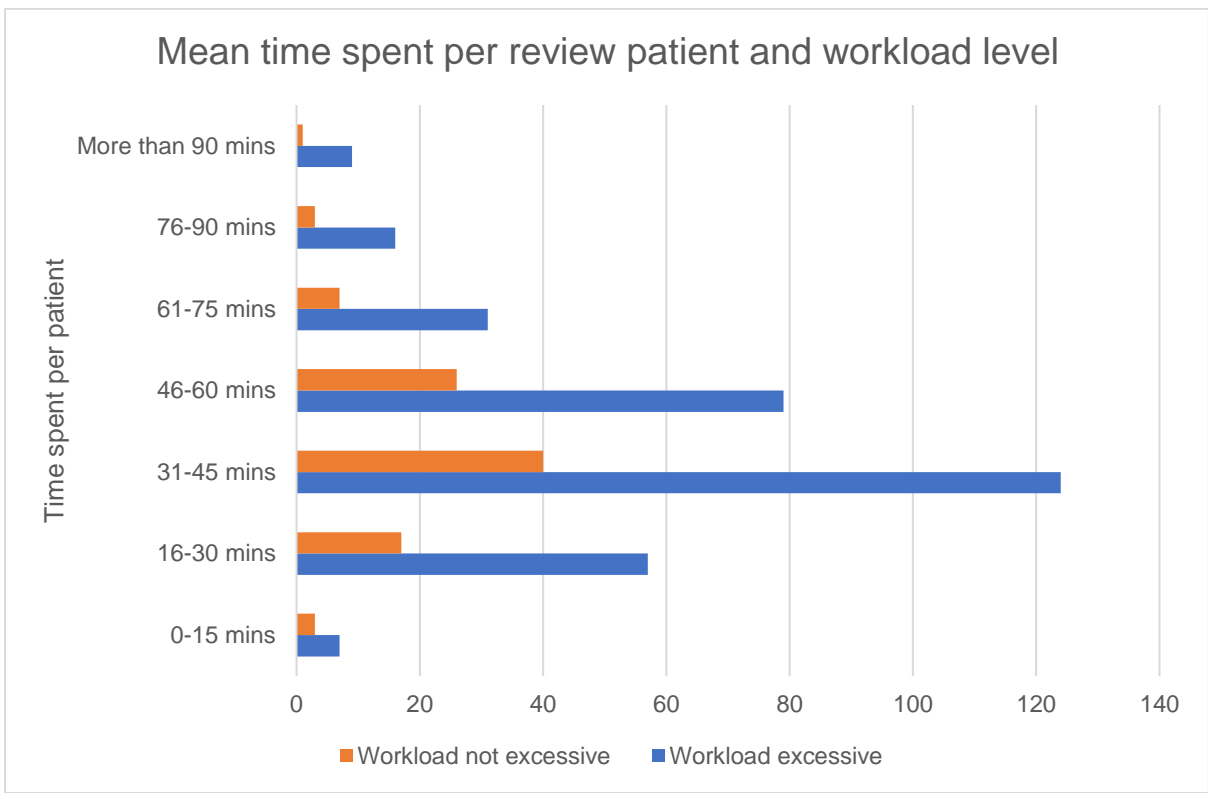
13.3 Chart 27 Level of work-related stress and those who felt unwell in the last 12 months in Workload and work-related stress



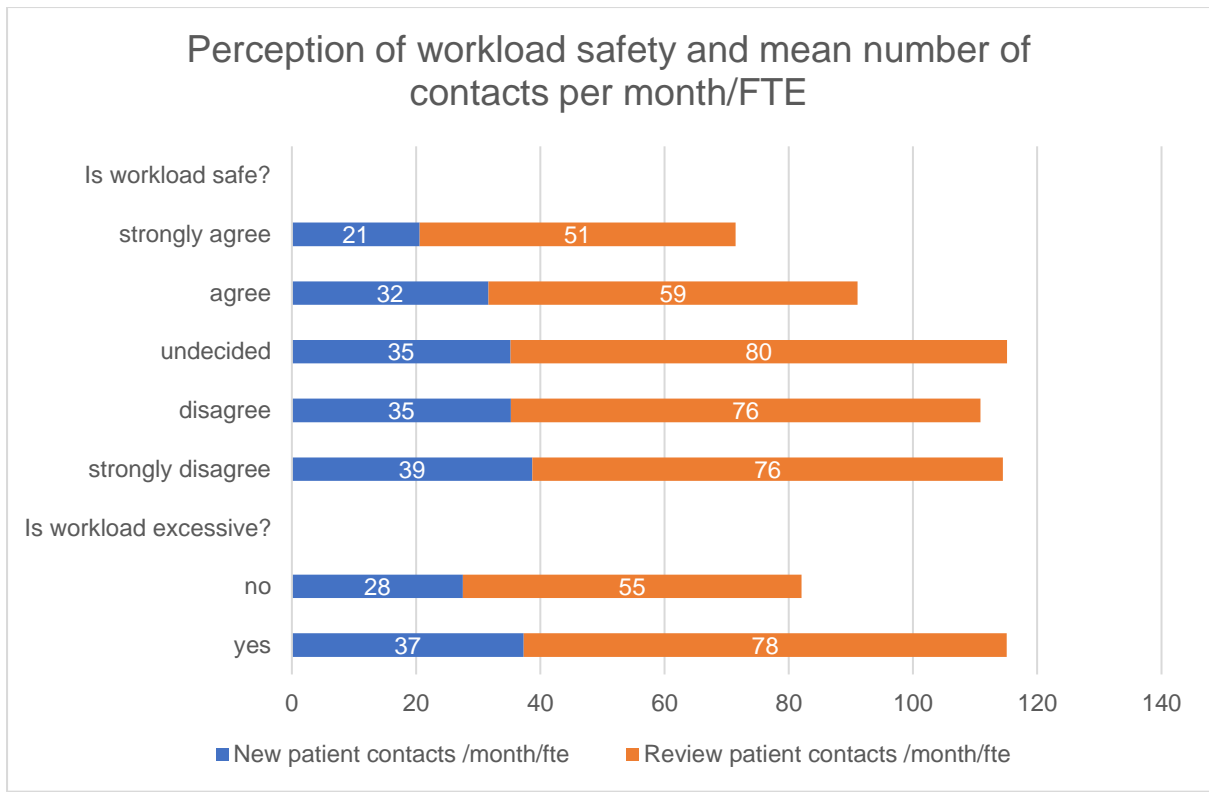
13.4 Chart 28 Workload, overtime working and work-related stress levels in Workload and work-related stress



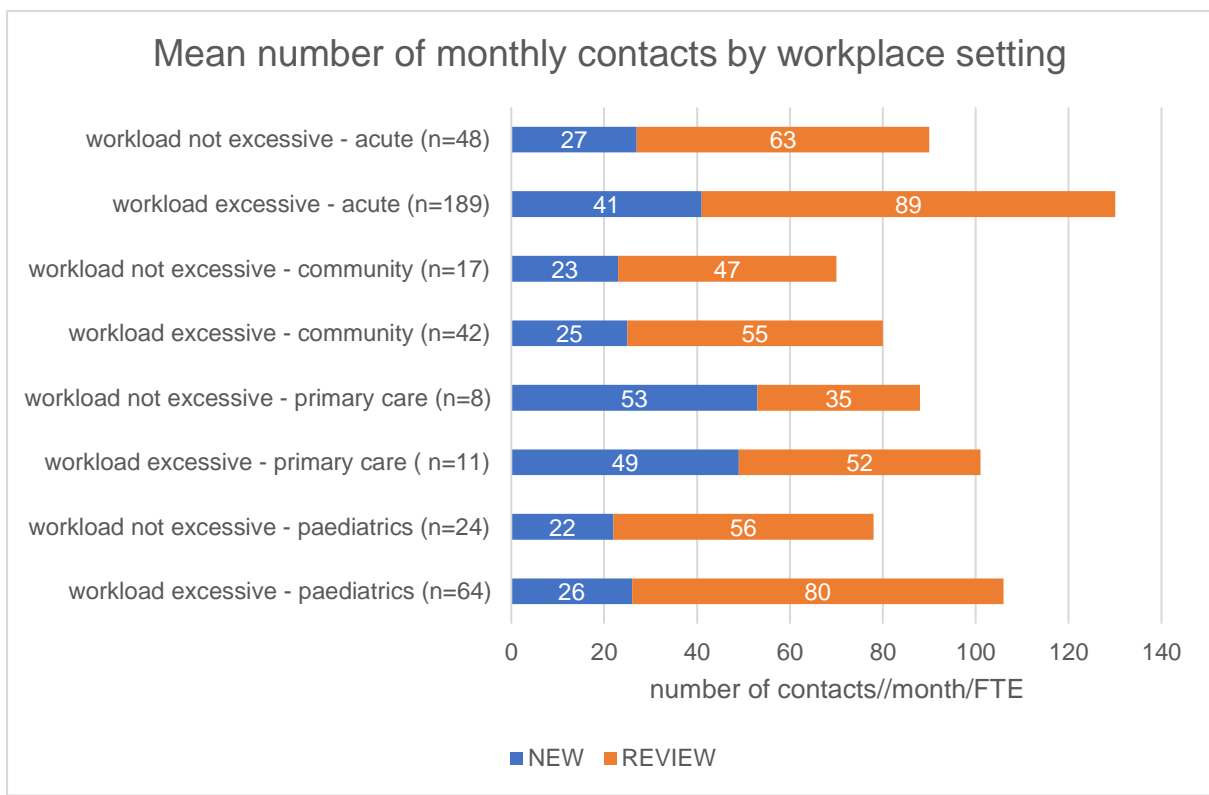
14.1 Chart 29 Mean time spent per new patient and workload level in Determining the safe number of Individual Patient Contacts



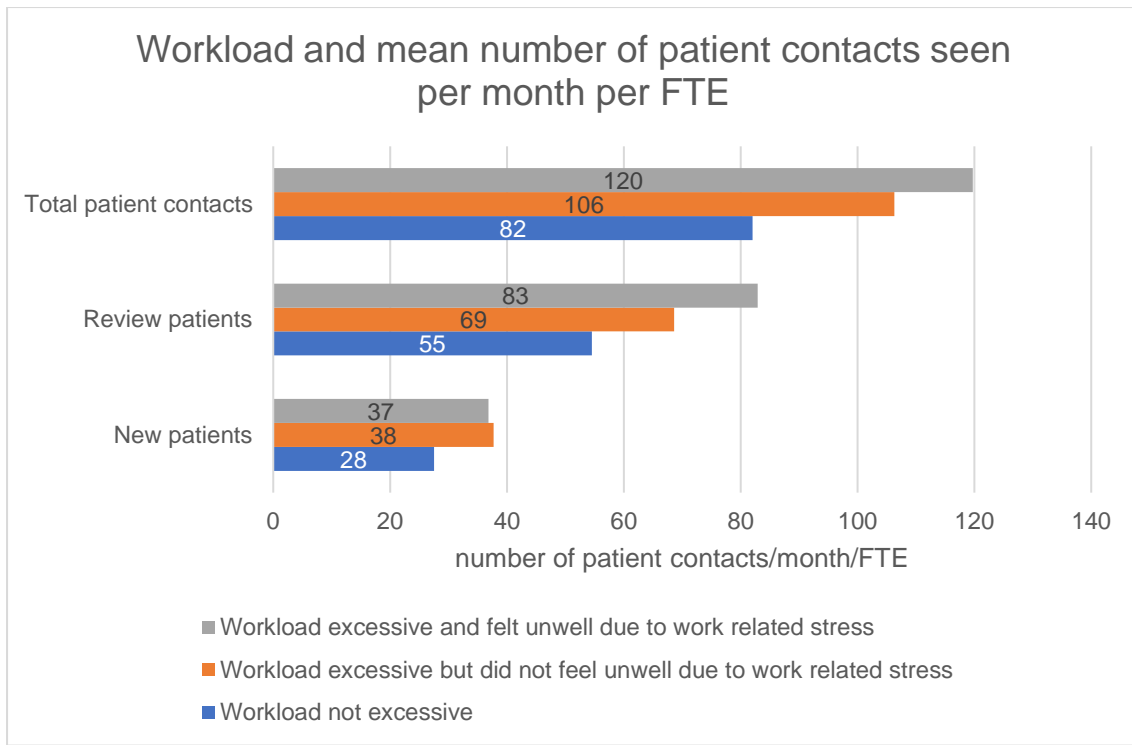
14.2 Chart 30 Mean time spent per review patient and workload level in Determining the safe number of Individual Patient Contacts



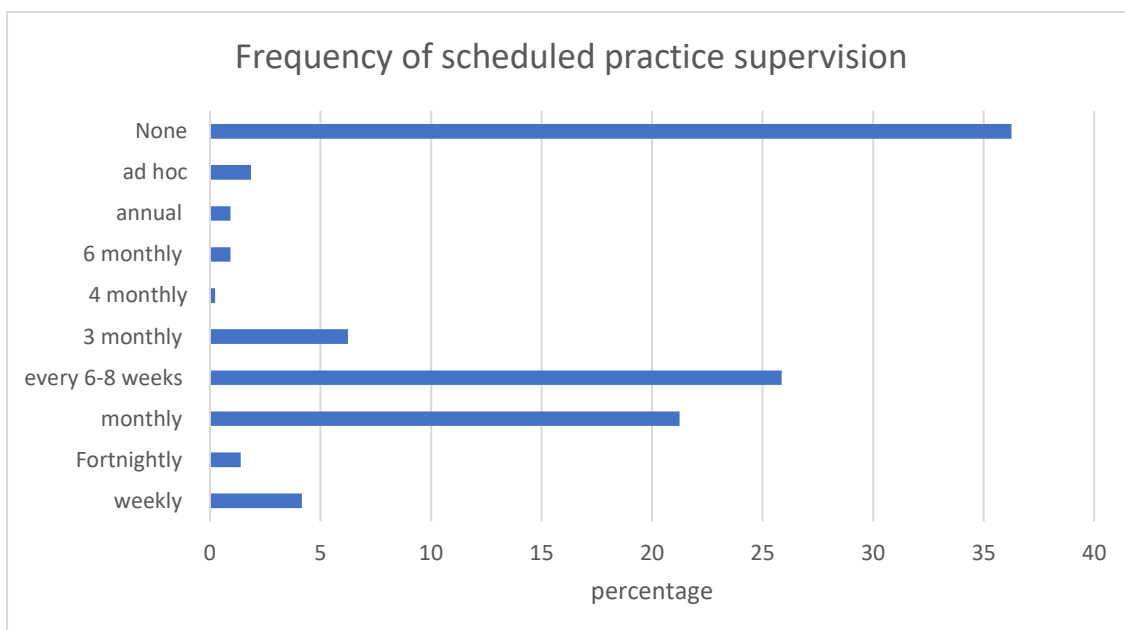
14.3 Chart 31 Perception of workload safety and mean number of contacts per month/FTE in Determining the safe number of Individual Patient Contacts



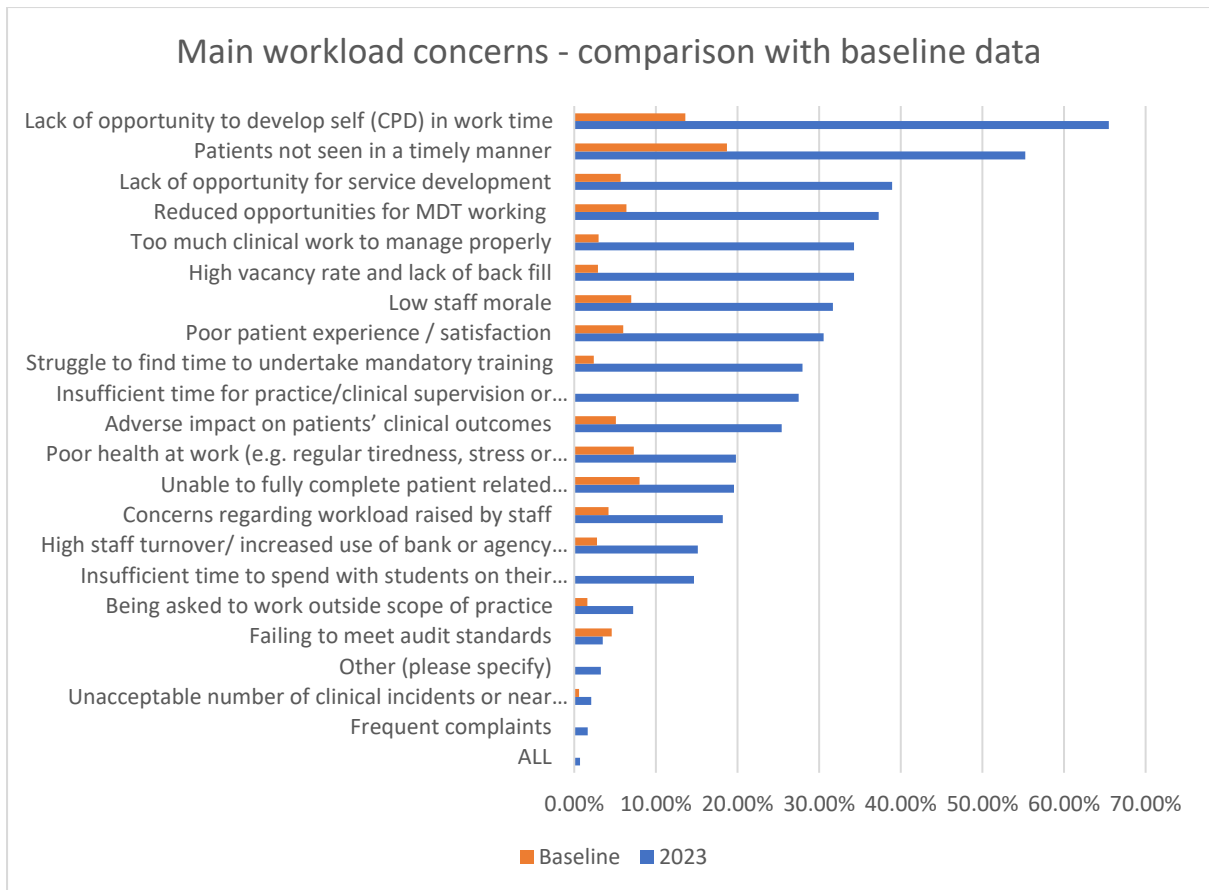
14.4 Chart 32 Mean number of monthly contacts by workplace setting in Determining the safe number of Individual Patient Contacts



14.5 Chart 33 Workload and mean number of patient contacts seen per month per FTE in Determining the safe number of Individual Patient Contacts



15.1 Chart 34 Frequency of scheduled practice supervision levels in Practice supervision



16.1 Chart 35 Main workload concerns – comparison with baseline data in Workload concerns