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| **IBEX Nomination Form (Proforma I)** |

# To nominate a member for IBEX, please provide evidence in the boxes below to demonstrate that the Nominee meets each of the criteria required for this BDA Honour.

# ***Only the information provided on this form can be taken into consideration by the Honours Committee. If any additional documentation is submitted this will not be considered. Please carefully read the guidance and provide all the necessary evidence to support this nomination on the nomination form.* Any forms which are completed incorrectly or exceed the word limits will be returned with a request to resubmit.**

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| **Section 1 BDA IBEX** |
| Name of Nominee: |  |
| Position: |  |
| Telephone: |  |
| Email: *Please provide an appropriate e-mail as this will be used to contact the nominee should the nomination be successful* |  |
| **Lead Nominator** |
| Name:*(To whom all correspondence will be sent)* |  |
| Position: |  |
| Address: |  |
| Email: |  |
| Relationship to Nominee: |  |
| BDA Member No: **OR** **If proposed by a BDA Branch, Group or Board, please give details of when and where the decision was made and recorded**  |  |
| **Second Nominator** |
| Name: |  |
| Position/job role: |  |
| Organisation: |  |
| Email: |  |
| Relationship to Nominee: |  |
| BDA Member No ( if applicable) |  |
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| **Section 2:** In no more than 50 words succinctly summarise the overarching reason for your nomination i.e. worked for x years on behalf of the BDA in the capacity of x; the impact of which is x **(Max 50 words)**  |
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| **Section 3:** Evidence of **significant personal commitment** and **contributions** to the Association and profession over and above that which would be expected in their job role over a minimum of 5 years and must have been a member of the BDA. (**Max 500 words**)  |
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| **Section 4:** Evidence of **sustained active participation** in the work of the Association over a minimum of 5 years **with dates**. **Please be succinct but thorough. You can use sentences or you may find it useful to use bullet points.** |
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| **Section 5****Evidence of how the nominee’s contribution has impacted** the Association andthe profession. How have they made a sustained and significant contribution that has made an outstanding impact on the profession in one or more of the areas outlined in the guidance?**The following information should be completed for each example of significant contribution (add a new line for each of your examples)** |
| What has the nominee done that has made a sustained and significant contribution to the BDA and the profession locally, regionally or at specialty level? | Explain why this was needed/is relevant. | Describe the impact this individual has had. What is different as a result? |
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| Date: |  |
| Lead Nominator Print Name: |  |
| Signature: |  |

**Note:** This nomination form must be sent to the Honours Committee Chair via email Honours@bda.uk.com and will be assessed at the next available Honours Committee meeting.