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| **Professional Achievement Form (Proforma P)** |

# To nominate a member for Professional Achievement, please provide evidence in the boxes below to demonstrate that the Nominee meets each of the criteria required for this BDA Honour.

# ***Only the information provided here can be taken into consideration by the Honours Committee. If any additional documentation is submitted this will not be considered. Please carefully read the guidance and provide all the necessary evidence to support this nomination.* Any forms which are completed incorrectly or exceed the word limits will be returned with a request to resubmit.**

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| **Section 1 BDA Professional Achievment** | | | | | |
| Name of Nominee: | |  | | | |
| Job Title: | |  | | | |
| Telephone: | |  | | | |
| Email: | |  | | | |
| **Lead Nominator** | | | | | |
| Name:  *(To whom all correspondence will be sent)* | |  | | | |
| Position: | |  | | | |
| Address: | |  | | | |
| Email: | |  | | | |
| Relationship to Nominee: | |  | | | |
| BDA Member No:  **OR**  **If proposed by a BDA Branch, Group or Board, please give details of when and where the decision was made and recorded** | |  | | | |
| **Second Nominator** | | | | | |
| Name: | |  | | | |
| Position/Job role: | |  | | | |
| Organisation: | |  | | | |
| Email: | |  | | | |
| Relationship to Nominee: | |  | | | |
| BDA Member No ( if applicable) | |  | | | |
|  | |  | | | |
| **Section 2:** In no more than 50 words succinctly summarise the overarching reason for your nomination i.e. Contributed to the profession for x years in the capacity of x; the impact of which is x **(Max 50 words)** | | | | | |
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| **Section 3:** Evidence of **outstanding personal commitment** and **exceptional contributions** **to the profession of dietetics** over and above that which would be expected in their job role over a minimum of 10 years and must have been a FULL member of the BDA. **(Max 500 words)** | | | | | |
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| **Section 4:** Provide evidence of how the nominee has actively promoted or made a consistent and sustained contribution to the profession over a minimum of 10 years, **giving dates**. **Please be succinct but thorough. You may use sentences or you may find it useful to use bullet points** | | | | | |
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| **Section 5: Evidence of how the nominee’s contribution has impacted the profession of dietetics**. How have they made a sustained and exceptional contribution that has made an outstanding impact on the profession in one or more of the areas outlined in the guidance?  **The following information should be completed for each example of exceptional contribution (add a new line for each of your examples)** | | | | | |
| What has the nominee done that has made a sustained and exceptional contribution to the BDA and the profession nationally, UK wide and/or internationally? | | | Explain why this was needed/is relevant. | Describe the impact this individual has had. What is different as a result? | |
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| Date: | |  | | | |
| Lead Nominator Print Name: | |  | | | |
| Signature: | |  | | | |

**Note:** This nomination form must be sent to the Honours Committee Chair via email [honours@bda.uk.com](mailto:honours@bda.uk.com) and will be assessed at the next available Honours Committee meeting.