**Northern Ireland Country Board**

**Dietetic Support Worker (Associate) Job Description**

The British Dietetic Association (BDA) is the only body in the UK representing the whole of the dietetic workforce. We are a trade union and professional body representing the professional, educational, public and workplace interests of our members. Founded in 1936, we are one of the oldest and most experienced dietetic organisations in the world.

The Northern Ireland Country Board supports the British Dietetic Association members based within Northern Ireland. The board consists of one Chair and 10 board members, including one Dietetic Support Worker (Associate).

The Dietetic Support Worker (Associate) will be a full voting member of the Northern Ireland Country Board, taking a full and active role in Board discussions and decision making. They will represent the Support Worker/Associate workforce and help guide the Board on decision making particularly in relation to the support workforce.

It is also intended that the role of the Support Worker (Associate) on the Northern Ireland Country Board is a developmental one and may assist the individual with career development and progression through the experience gained.

## **Role Description:**

* Represents the Support Workforce at the Northern Ireland Country Board, providing a perspective on the role, the issues affecting members and contributes to discussions which could affect and benefit the support workforce.
* Together with the rest of the Northern Ireland Country Board provides leadership to the profession, helping to ensure that the BDA supports and develops a growing and innovative healthcare profession.
* Represents the Northern Ireland Country Board to the support workforce and externally at meetings or events.
* Attend the Northern Ireland Country Board meetings in person where required and via teams when they are based remotely. There are usually four meetings per year with one or two of them being in-person.

**Time Commitment:**

There are normally four meetings per year with one or two being in person and based in a central location, the others will be held via teams. The Dietetic Support Worker will also be required spend some time on ad hoc matters such as emails, working groups and reading papers.

**Term of Office:**

The Northern Ireland Country Board Dietetic Support Worker (Associate) is recruited for a period of 3 years with the opportunity to serve a maximum of two terms of office (upon application and re-appointment by the Board of Directors).

**Induction:**

Induction, training and mentoring will be provided where required.

**Remuneration**

Please note this a voluntary role, however travel expenses for in-person meetings will be reimbursed.

**How to Apply:**

For an informal discussion on the role please contact Debbie McGugan Northern Ireland Country Board Chair on [NIreland@bda.uk.com](mailto:NIreland@bda.uk.com)

To apply, send your CV and a letter of application (no more than 2 sides of A4 each), explaining why you believe you would be perfect for this role and what skills you would bring to the Northern Ireland Country Board.

CVs and covering letters to be sent by email to:

Rebecca – [r.bury-everson@bda.uk.com](mailto:r.bury-everson@bda.uk.com)

The closing date for applications is 5pm on Friday 5 July 2024.

Those shortlisted will be contacted by the North Ireland Country Board Chair to organise interviews.

Successful candidates will be asked to provide references prior to appointment. It is anticipated successful applicants will be asked to attend the following in person meeting of the Northern Ireland Country board on 16 September 2024.

Candidates will be asked at interview whether they are available to allocate a date for travel and attendance at the meeting on 16 September 2024 (likely locations will be discussed).